



PAXCROFT MEAD COMMUNITY CENTRE
ANNUAL GENERAL MEETING - 2011.
Registered charity no. 1123423.

To be held on Tuesday 17th May at 8.00.p.m. in the Centre.

AGENDA.

1. Welcome, and apologies for absence.
2. Approval of the Minutes of the last AGM: - 18th May 2010.
3. Chairman's Annual Report.
4. Treasurer's Report.
5. Appointment of an Independent Examiner for 2011/2012
6. Election of the New Committee
7. Consider AOB of which due notice has been given in writing to the Secretary.

C. Hicks (Secretary)

Notes.

- a) The purpose of item 6 is to establish people in the new committee only, not to specify their roles within the committee. This latter action is to be carried out by the elected committee themselves at their first meeting after the AGM.
- b) Nomination papers are available by downloading from the Management page of <http://www.paxcroftmead.org.uk/manage.html>, or by writing to:- The Secretary, Paxcroft Mead Community Centre, 17 Hackett Place, Hilperton, Trowbridge, Wiltshire. BA14 7GW.
- c) Verbal nominations may be accepted at the meeting, but only if the nomination process has left a shortfall in numbers.
- d) Only those over 18 years can vote and/or be elected.
- e) Those joining the committee will be required to sign a Declaration of Commitment immediately after the AGM - available as in b)
- f) They will also be required to sign a Declaration of Eligibility at the next normal meeting after the AGM. - available as in b)
- g) Anyone wishing to raise a subject for discussion under item 7 must give notice in writing to the Secretary by the 3th of May. No other items will be discussed.