

# ***Mike Denning Accountancy***

## ***Accountancy and Bookkeeping Services***

26, Orchard Way, North Bradley, Trowbridge, Wiltshire, BA14 0SU

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**PAXCROFT MEAD COMMUNITY CENTRE**

**REGISTERED CHARITY No. 1123423**

**ACCOUNTS AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31st MARCH 2018**

**PAXCROFT MEAD COMMUNITY CENTRE**

**REPORT OF THE ACCOUNTANT**

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In accordance with instructions given, I have carried out an independent examination of the accounting records shown to me and can confirm that an accurate record of the financial activity of the Association has been kept. From these records, and other information supplied, I have prepared accounts on a receipts and payments basis for the year ended 31st March 2018.

The Association received donations of £408.31 from coffee mornings, £387.50 from Tumble Tots, £300.00 from the Toddlers Group, £30.00 from Football Factory and 50p from a customer overpayment. All were given with unrestricted use.

The Association has two bank accounts, both with CAF Bank (Charities Aid Foundation). The two accounts have combined funds of £36620.01.

The Association has assets in the form of equipment and furnishings which have a value of £19572.10. This value comprises of both actual and estimated cost. The assets are a mixture of purchased and donated items.

The Association has known liabilities of £2503.00 made up of £2368.00 customer deposits held and £135.00 accountancy fees. Of the deposits held, £115.00 has been issued but cheques have not yet cleared.

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Date ..... 6/6/18 .....

Signed .....  .....

26, Orchard Way  
North Bradley  
Trowbridge  
Wiltshire  
BA14 0SU

**MICHAEL F DENNING (MAAT)**

These accounts were approved by the committee and signed on their behalf by the Chairman, Mr Jonathon Hawkes

Date ..... 9<sup>th</sup> July 2018 .....

Signed .....  ..... (Chairman)

**PAXCROFT MEAD COMMUNITY CENTRE**

**RECEIPTS AND PAYMENTS ACCOUNT**

**FOR THE YEAR ENDED 31st MARCH 2018**

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	<u>Notes</u>	<u>2018</u>	<u>2017</u>
		£	£
<b><u>RECEIPTS</u></b>			
Lettings		21248	24158
Deposits taken (refunded or still held)		5047	5683
Deposits taken (retained for damage)		40	0
The Mead Club		1200	1200
Donations/Grants received with restricted use		0	0
Gifts/donations (unrestricted use)		1126	847
Fundraising		0	0
Sale of assets		0	0
Bank interest		15	37
		<u>28676</u>	<u>31925</u>
<b><u>PAYMENTS</u></b>			
Deposit refunds		4699	5511
Administration	1	1373	2434
Equipment	2	557	248
Building expenses	3	3686	5010
Cleaning and hygiene	4	6852	8241
Utilities	5	5688	4602
Advertising, website and fundraising	6	40	368
Accountancy		135	135
Bank charges		65	25
Other	7	2294	0
		<u>25388</u>	<u>26573</u>
<b>SURPLUS / DEFICIT FOR THE YEAR</b>		<b>£ 3288</b>	<b>5352</b>

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**PAXCROFT MEAD COMMUNITY CENTRE**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31st MARCH 2018**

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	<u>2018</u>	<u>2017</u>
	£	£
<b><u>PAYMENTS</u></b>		
<b>1 Administration</b>		
Mileage allowance	0	329
Use of home allowance	0	95
Postage, stationery and computer expenses	34	520
Subscriptions	40	0
Licenses	609	792
Telephone	690	699
	<u>£ 1373</u>	<u>2434</u>
<b>2 Equipment</b>		
Kettles	0	48
Projector	0	200
PAT & microwave testers	299	0
Easels	44	0
Kitchen bin	119	0
Outdoor ashtray	95	0
	<u>£ 557</u>	<u>248</u>
<b>3 Building Expenses</b>		
Insurance	1460	1459
Repairs and maintenance	863	1953
Safety compliance (Fire/H & S)	367	813
Security	997	785
	<u>£ 3686</u>	<u>5010</u>

**PAXCROFT MEAD COMMUNITY CENTRE**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31st MARCH 2018**

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	<u>2018</u>	<u>2017</u>
	£	£
<b>4 Cleaning</b>		
Contractors and materials	2060	2685
Labour	4320	4758
Waste disposal	<u>472</u>	<u>798</u>
	£ 6852	8241
	<u><u>        </u></u>	<u><u>        </u></u>
<b>5 Utilities</b>		
Electricity	2877	2720
Gas	2289	2076
Water	<u>522</u>	<u>-194</u>
	£ 5688	4602
	<u><u>        </u></u>	<u><u>        </u></u>
<b>6 Advertising, website and fundraising</b>		
Leaflets and flyers	<u>40</u>	<u>368</u>
	£ 40	368
	<u><u>        </u></u>	<u><u>        </u></u>
<b>7 Other</b>		
Gifts	60	0
Transfer to Mead Club for new furniture	2000	0
PAT tester training	<u>234</u>	<u>0</u>
	£ 2294	0
	<u><u>        </u></u>	<u><u>        </u></u>