

<p style="text-align: center;">PAXCROFT MEAD COMMUNITY CENTRE MANAGEMENT COMMITTEE</p>

Minutes of AGM held on Tuesday, 1st May 2007 at 8.00pm

0. Present

Sarah Content (Secretary) +Acting Chair**

Chris Hicks (Minute Secretary)

Don Hatt

John Marples

John Hawkes

Emma King (Cleaner)

Derek Coop (Mead Club Chairman)

Paul Shepherd (Mead Club)

Lee Pelling (Police Officer)

Plus: several other members of the Mead Club.

Jack Pope (Treasurer)

Alan Thirwell (Management Committee)

Alan Jales (Management Committee)

Pauline Marples

Peter Collins

Bob Dudley

Ron Watkins (Mead Club)

David Archer (Mead Club)

Jane Wosika (Mead Club)

(* NB. The previous Chairman, Michael Johnson had resigned with sort notice in Jan 06)

1. **Apologies** Viv Bielecki (HPC)

2. Acceptance of Minutes (AGM held 03/05/06)

Secretary had circulated minutes of the previous AGM. Further copies were made available at this AGM. The minutes were accepted without amendment, as Proposed by Peter Collins, and Seconded by Alan Jales.

3. Chairman's Report

a) Acting Chairman tabled the **Annual Report for 06/07** that had been distributed by e-mail prior to the meeting to most of those present. The report was the read aloud.

b) There has been a steady number of bookings over the past year, with the Centre now being used every day of each week.

c) The loss of Committee members and resignation of the Chairman had presented extra load and responsibilities for the remaining Committee members, and so the need for recruiting new members was now urgent.

f) A Security firm has been employed to combat the recurring vandalism that has affected the Centre.

g) Thanks were expressed to the Committee members and Emma (Cleaner) for the invaluable support they had given to keep the Centre running successfully.

g) Rising running costs had been incurred so the support of Hilperton Parish Council (HPC), both morally and financially (a grant sum of £2000) was greatly appreciated.

h) Negotiations with Marshgate Developments with respect to rationalisation of the boundary surrounding the Centre have been problematic, but with the recent selling of the District Centre land to Attivo Property it is hoped that resolution of this legal matter will now be forthcoming.

i) Acceptance of the report was proposed by Alan Thirwell and Seconded by Chris Hicks. The report was then approved by the meeting.

4. Treasurer's Report (incl. End of Year's Accounts)

a) The Treasurer tabled his financial report for the period 01/04/06 through to 31/04/07 inclusive.

b) The overall financial situation continues to be sound, but rising running costs necessitates a modest rise in the hire costs, details of which are being advised to all User Groups.

c) Thanks were expressed to the Mead Club for the investment and expenditure they had put into purchasing new furniture and equipment for Hall 2.

d) Acceptance of the Treasurer's Report for the year was proposed by Peter Collins, and seconded by Chris Hicks. The meeting then carried this motion.

5. Election of Officers

Nominations to the Management Committee were then requested by the Secretary, for the filling of the positions of Chair, Treasurer and Secretary and other officers. This resulted in the following agreed appointments being made, for the coming year.

Position	Name	Proposed	Seconded
Chairman	John Marples	Peter Collins	Bob Dudley
Secretary	Pauline Marples	Sarah Content	Alan Thirwell
Treasurer	Jack Pope	Chris Hicks	Alan Thirwell
Minute Sec	Chris Hicks	Sarah Content	Alan Jales
Bookings	Don Hatt	Peter Collins	Chris Hicks
Publicity	Vacant		
Health & Safety	Vacant		
Security	Alan Thirwell	Sarah Content	Jack Pope

6. Election of Other Committee Members

Position	Name	Proposed	Seconded
Mang't Com	Ron Watkins	Derek Coop	Sarah Content
Mang't Com	Jane Wosika	Ron Atkins	Alan Jales

7. Newsletter & Website

a) Acting Chair expressed the Committee's thanks to Jonathan Hawkes for the work he had done in maintaining the original website and more recently in designing and launching the new website located at <http://www.paxcroftmead.org.uk/>

b) Whilst not wishing to be voted onto the Committee, Jonathan Hawkes indicated his willingness to be co-opted maintain the website, assuming that the required inputs would be provided from the User Groups and Committee.

c) He was thanked for this, and for the excellent work he had done in producing the A5 flyers giving notification of the AGM, that had been distributed to by volunteers to 1300 homes on Paxcroft Mead.

8. AOB

a) Vote of thanks to retiring Secretary: On behalf of the Committee, Minute Secretary, Chris Hicks paid tribute to the huge contribution that **Sarah Content** has made to the running of the Centre over the past three years. She had actively assisted the centre through most challenging times, including the very lengthy and painful negotiations for legal transfer of the Building from the developers to the community in Sept 2005: part organising of the Transfer Party; handling both the job of Secretary and Bookings for over 18 months, plus numerous letters to local councils on our behalf. She will be greatly missed. Chris presented her with gifts of flowers and a bottle of wine, as a token of the Committee's gratitude for the valuable work undertaken and the commitment she has shown to the Centre.

b) Local Policing: PC Lee Pelling was welcomed to the meeting and was invited to speak. He spoke about the Neighbourhood Policing Team and emphasised the need for the support of local residents to keep the Police and PCSO informed of events. Contact over matters of local concern could be made by <mailto:hilpertstavernpt@wiltshire.pnn.police.uk> or via the website <http://www.wiltshire.police.uk/npt/>, or in the event of a crime being witnessed, by phone to 0845 408 7000. In addition, Consultation forms would be left at the Centre.

He then invited questions. A query was raised as to what powers a PCSO had over and above that of an ordinary citizen. Whilst recognising that PCSOs had limited powers Lee outlined several points, such as ability to move people on and ready access to police files and database, which gave PCSO advantages.

Lee welcomed the opportunity for having a local office within the Community Centre, which he anticipated would be established in the next few weeks.

c) AGM Poor Attendance: Peter Collins noted that despite 1200 flyers having been distributed around the Paxcroft Mead, the only attendance at this AGM was that of regulars (i.e. members of the Management Committee and The Mead Club). It was hoped that support from local residents would be more evident over the coming months.

9. Next Committee Meeting

It was agreed to hold the next General Committee Meeting on 5th^h June 2007 at 7.30pm. A special welcome was extended to those newly elected to the Management Committee.

10. Close of Meeting

The acting Chairman thanked all those present for their attendance and declared the meeting closed.

Chris Hicks, Minute Secretary

Acceptance of Minutes _____ Position _____ Date _____